

Syllabus

International Emergency Disaster Management

Course & Section: FES6735

Credit Hours: 3

Spring

** On-line

** THERE WILL BE TIMES SCHEDULED FOR ON-LINE MEETINGS.

Instructor: Dr. Jeffrey Lindsey, PhD, PM, CFO, EFO

Office Rinker School of Construction Management

Jeffrey.lindsey@ufl.edu

353-273-1199

Bio for Jeffrey Lindsey, Ph.D., PM, EFO, CFO

Dr. Lindsey is an experienced leader, educator, lecturer, author, and consultant in emergency services. He has authored a number of textbooks for Brady Publishing. Dr. Lindsey earned his doctorate and master's degree in Curriculum and Instruction from USF. He holds a bachelor's degree in Fire and Safety Engineering from the University of Cincinnati, and an associate in paramedic from Harrisburg Area Community College. He also has earned his Chief Fire Officer designation and completed the Executive Fire Officer program. He was the 2011 recipient of the IAFC EMS section James O. Page EMS award.

Dr. Lindsey has been involved in the emergency services industry since 1980. He has a diverse background with experience as a paramedic, firefighter, 911 dispatcher, and educator. He served in various ranks including fire chief. He is an associate member of the Pre-hospital Research Forum, representative to the Fire and Emergency Services Higher Education EMS degree committee, liaison for the IAFC EMS section to ACEP, and a number of other appointments through his career. He served on the inaugural National EMS Advisory Council and was the safety chairperson of the Council. He has served in the past as a member of the State of Florida EMS Advisory Council, vice – chair of the Florida Fire Chief's EMS section, NAEMT Governor representing Florida, board member of NAEMSE, and Chairperson of the Strategic Planning committee for the Lee County Fire Chief's Association.

Office Hours: I am in the office Mon – Fri hours vary depending on travel and meetings; however, I am usually available 8am – 3 pm. You can email me any time.

**Course Website: <http://lss.at.ufl.edu>

** Course Communications: There is a General Discussion tab that can be used, or send me an email through the course email. Urgent messages can be sent to my ufl.edu email.

Required Text: Coppola, D. *Introduction to international disaster management* 2nd edition Elsevier ISBN 978-0-12-382174-4

You will also need a webcam and microphone.

**Additional Resources: Use resources on the course site under the Resource tab

NOTE: To check the truthfulness of contemporary statements, etc. go to this site from the University of Pennsylvania: <http://www.factcheck.org/>

<http://www.uwsp.edu/psych/apa4b.htm>

<http://owl.english.purdue.edu/owl/>

<http://web.uflib.ufl.edu/ct/dltop.html>

<http://www.rrc.usf.edu/index.html>

<http://thesaurus.reference.com/>

<http://www.distancelearning.ufl.edu/students/>

<http://www.usfa.fema.gov/training/lrc/>

**Course Description: Shows how the discipline of emergency management applies science and technology, planning, risk analysis, and management in dealing with dangerously large and complex events that have the potential to kill and injure large numbers of people, do extensive property damage, and destroy our economic and physical infrastructure.

**Prerequisite Knowledge and Skills: Students participating in, and completing, this course are expected to have the skill and ability to conduct research using a variety of

resources, assimilate the information contained in those resources, and make appropriate inferences. Students must also have the skills to effectively communicate through writing assignments and presentations. In ALL of your writing assignments grammar and content will be considered when grades are assigned.

Purpose of Course: To provide students skills that will enable them to become proficient in gaining a perspective in international disaster management.

Course Goals and/or Objectives: By the end of this course, students will:

1. Understand how the discipline of emergency management uses various tools.
2. Choose the most appropriate agencies to assist them in their ES/D tasks.

****Teaching Philosophy:** I am looking for students to demonstrate a working knowledge of the subject. You need to be creative when you complete your assignments but maintain a professional appearance of your work. Your work needs to be complete and in such a manner that someone can pick up your document and understand what you are trying to convey. And most of all your work needs to be supported with research and cited in properly in APA format.

****Instructional Methods:** The course is designed for individual and group interactivity. It is important to post and respond to discussion questions in the course within the time frame allotted. This provides a learning environment by networking with other students in the course. The assignments are individual base to give you the opportunity to do a variety of activities, in many cases, similar to what you will be doing in role as a leader in the profession.

Course Policies:

Attendance Policy: The course is designed in module format. You should check the site at least once a week. You are required to complete the assignments including discussion questions within the time period designated on the module. There will be meetings set up throughout the course.

****Quiz/Exam Policy:** There is a final project for this course.

Make-up Policy: *You must contact me if you are going to be late on any assignment and receive credit. Any late assignments will receive a 10% grade reduction for each week it is late.*

****Assignment Policy:** All assignments have a due date. Please be sure to check the date and time it is due in each module.

****Course Technology:** Class meetings will require a web camera and mic/audio. If you are not able to use a web camera you will need to at least provide audio/mic, you can call in on a phone also.

UF Policies:

University Policy on Accommodating Students with Disabilities: Students requesting accommodation for disabilities must first register with the Dean of Students Office (<http://www.dso.ufl.edu/drc/>). The Dean of Students Office will provide documentation to the student who must then provide this documentation to the instructor when requesting accommodation. You must submit this documentation prior to submitting assignments or taking the quizzes or exams. Accommodations are not retroactive, therefore, students should contact the office as soon as possible in the term for which they are seeking accommodations.

**** UF's honesty policy**

UF students are bound by The Honor Pledge which states, "We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: "On my honor, I have neither given nor received unauthorized aid in doing this assignment." The Honor Code <http://regulations.ufl.edu/wp-content/uploads/2018/05/4.040.pdf> specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obliged to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor of in this class. Go to <https://sccr.dso.ufl.edu/policies/student-honor-code-student-conduct-code/> for the Handbook. Keep in mind you CANNOT reuse work you already submitted for another class. You can ONLY submit work once for credit otherwise you will receive a zero for your grade.

****Netiquette: Communication Courtesy:** All members of the class are expected to follow rules of common courtesy in all email messages, threaded discussions and chats. [Describe what is expected and what will occur as a result of improper behavior] <http://teach.ufl.edu/docs/NetiquetteGuideforOnlineCourses.pdf>

Getting Help:

For issues with technical difficulties for E-learning in Sakai, please contact the UF Help Desk at:

- Learning-support@ufl.edu
- (352) 392-HELP - select option 2
- <https://lss.at.ufl.edu/help.shtml>

** Any requests for make-ups due to technical issues MUST be accompanied by the ticket number received from LSS when the problem was reported to them. The ticket number will document the time and date of the problem. You MUST e-mail your instructor within 24 hours of the technical difficulty if you wish to request a make-up.

Other resources are available at <http://www.distance.ufl.edu/getting-help> for:

- Counseling and Wellness resources
- Disability resources
- Resources for handling student concerns and complaints
- Library Help Desk support

Should you have any complaints with your experience in this course please visit <http://www.distance.ufl.edu/student-complaints> to submit a complaint.

Tentative course schedule:

Week 1	Introduction – online post Read Syllabus and review course content Assign Module One – Discussion Assign Final Project
Week 2	The Management of Disasters
Week 3	Hazards Module One Discussion due Assignment Module Two – Discussion
Week 4	Hazards continued
Week 5	Risk and Vulnerability Module two discussion due Assign Module Three discussion

Week 6	Risk and Vulnerability continued
Week 7	Mitigation Module Three discussion due Assign Module Four discussion
Week 8	Preparedness Assign Module Five discussion Module Four discussion due
Week 9	Response Module Five discussion due Assign Module Six discussion
Week 10	Recovery Module Six discussion due Assign Module Seven discussion
Week 11	Participants: Governmental Disaster Management Agencies Module Seven discussion due Assign Module Eight discussion
Week 12	Participants: Nongovernmental Organizations Module Eight discussion due Assign Module Nine discussion
Week 13	Participants: Multilateral Organizations and International Financial Institutions Module nine discussion due Assign Module Ten discussion
Week 14	Special Considerations Module Ten discussion due Assign Module Eleven discussion
Week 15	Module Eleven discussion due Final Project due

Grading Policies:

The grade is based on a point system. You divide the total number of earned points into the total amount of points available to determine your grade. A grading rubric for the final project is under the Resource Tab on the course. This same rubric is applied in general terms to assignments.

Assignment
Grading Discussion Participation including class meetings
Final Project - comprehensive and applied
Total Grade

Late Assignments and Discussion Posts

Assignments 48 hours late will receive a 10% deduction in their grade.

Assignments more than 48 hours but less than 30 days late will receive a 20% deduction in their grade.

Assignments more than 30 days late but submitted during the semester will receive a 50% deduction in their grade.

Initial posts are due one week before the due date. You must respond to two other students by the due date. Discussions are like being in class. You will lose 1 point per day of being late with initial post and 1 point per day lost for not responding to other student posts.

Please note that any student have less than 75% of their work complete for the semester cannot earn an "I" contract. If you have 75% of the work complete, you can propose an I contract to the instructor.

It is your responsibility to keep your instructor informed at all times. The instructor does have the right under extenuating circumstances with proper notification to assist the student by extending the above time requirements.

Syllabus

Course: EMS Special Operations

Course & Section: FES 4226

Credit Hours: 3

Session: Spring

** On-line

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Required Text: EMS Special Operations (2015) Lindsey, J. Brady Publishing ISBN 978-0136100027

**Additional Resources: Use resources on the course site under the Resource tab

**Course Description: This course discusses the various special roles EMS personnel may serve in like hazardous materials, water rescue, technical rescue, etc.

**Prerequisite Knowledge and Skills: None

Purpose of Course: This course provides the foundation for the student to gain an appreciation of the various EMS special operations teams.

Course Goals and/or Objectives: By the end of this course, students will:

1. The student will be able to explain the various types of special operations performed by EMS agencies.
2. The student will be able to explain how to establish and maintain various special operations programs.
3. The student will be able to discuss the benefits of establishing a special operations team

** How This Course Relates to the Student Learning Outcomes in the FIRE emergency services program: *Identify and demonstrate proper knowledge and use of comprehensive emergency management/command and control skills in major catastrophic incidents in fire and emergency services.*

****Teaching Philosophy:** I am looking for students to demonstrate a working knowledge of the subject. You need to be creative when you complete your assignments but maintain a professional appearance of your work. Your work needs to be complete and in such a manner that someone can pick up your document and understand what you are trying to convey. And most of all your work needs to be supported with research and cited in properly in APA format.

****Instructional Methods:** The course is designed for individual and group interactivity. It is important to post and respond to discussion questions in the course within the time frame allotted. This provides a learning environment by networking with other students in the course. The assignments are individual base to give you the opportunity to do a variety of activities, in many cases, similar to what you will be doing in role as a leader in the emergency services profession.

Course Policies:

Attendance Policy: The course is designed in module format. You should check the site at least once a week. You are required to complete the assignments including discussion questions within the time period designated on the module. There will be meetings set up throughout the course. *Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found in the online catalog at:*
<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>.

****Quiz/Exam Policy:** There is a final project for this course. There are no exams or quizzes.

Make-up Policy: *You must contact me if you are going to be late on any assignment to receive credit.*

****Assignment Policy:** All assignments have a due date. Please be sure to check the date and time it is due in each module.

****Course Technology:** Class meetings will require a web camera and mic/audio. If you are not able to use a web camera you will need to at least provide audio/mic, you can call in on a phone also.

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this assignment.” The Honor Code <http://regulations.ufl.edu/wp-content/uploads/2018/05/4.040.pdf> specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obliged to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor of in this class. Go to <https://sccr.dso.ufl.edu/policies/student-honor-code-student-conduct-code/> for the Handbook. Keep in mind you CANNOT reuse work you already submitted for another class. You can ONLY submit work once for credit otherwise you will receive a zero for your grade.

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University Policy on Academic Misconduct: Academic honesty and integrity are fundamental values of the University community. Students should be sure that they understand the UF Student Honor Code at <http://www.dso.ufl.edu/students.php>.

**Netiquette: Communication Courtesy: All members of the class are expected to follow rules of common courtesy in all email messages, threaded discussions and chats. [Describe what is expected and what will occur as a result of improper behavior] <http://teach.ufl.edu/docs/NetiquetteGuideforOnlineCourses.pdf>

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Tentative course schedule:

Week 1	Introduction – online post Read Syllabus and review course content Introduction to Special EMS Operations Assign Module One – Discussion and Assignment Assign Final Project
Week 2	Mass Casualty Incidents- Triage, Treatment and Transport Module one Discussion and Assignment due
Week 3	Mass Gatherings and Special Events Assignment Module Two – Discussion and Assignment
Week 4	Tactical Medicine Module Two discussion and assignment due
Week 5	Pandemics Assign Module Three discussion and assignment
Week 6	Vehicle Extrication Module Three discussion and assignment due
Week 7	Structural Collapse Assign Module Four discussion and assignment
Week 8	Confined Space Module Four discussion and assignment due

Week 9	Above and Below Grade Rescue Assign Module Five discussion and assignment
Week 10	Technical Rescue Safety Officer Module Five discussion and assignment due
Week 11	Hazardous Materials Assign Module Six discussion and assignment
Week 12	Water Rescue and Dive Medicine Module Six discussion and assignment due
Week 13	Land based search and rescue Incidents of National Consequences Assign Module Seven discussion and assignment
Week 14	Developing a Special Operations Team Module Seven discussion and assignment due
Week 15	Final Project due

Grading Policies:

The grade is based on a point system. You divide the total number of earned points into the total amount of points available to determine your grade. A grading rubric for the final project is under the Resource Tab on the course.

Grading for Discussion Posts

Initial posts submitted per syllabus timeline	1 point deducted for each day late
Respond with meaningful post to two other students	5 points total
Grammar and Spelling	2 points
All citations formatted per APA	2 points

Content accurate and at least 100 words	4 points
Total	20 points

Please see Grading rubric for assignments in Canvas assignments.

Assignment	Points or percentage
Grading Discussion Participation – 20 points each discussion	140 points
Assignments – 15 points each assignment	105 points
Final Project - comprehensive and applied	100 points
Total Grade	275 points

Grading Scale

A = 93.0 to 100%	C = 73.0 to 76.9
A- = 90.0 to 92.9	C- = 70.0 to 72.9
B+ = 87.0 to 89.9	D+ = 67.0 to 69.9
B = 83.0 to 86.9	D = 63.0 to 66.9
B- = 80.0 to 82.9	D- = 60.0 to 62.9
C+ = 77.0 to 79.9	F = below 60

See <https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx> regarding current UF grading policies.

Late Assignments and Discussion Posts

Assignments 48 hours late will receive a 10% deduction in their grade.

Assignments more than 48 hours but less than 30 days late will receive a 20% deduction in their grade.

Assignments more than 30 days late but submitted during the semester will receive a 50% deduction in their grade

Discussion Post Grading

Discussions are like being in class. Initial posts are due one week before the module due date for full credit. You will receive 1 point deduction for every day late. You must respond to two other students by the due date. If you do not respond to two other peers initial posts by the due date you will receive a deduction of 1.5 points per student to a max of 3 points. The discussion post will close on the due date with no credit earned after the due date.

Incompletes

Please note that any student have less than 75% of their work complete for the semester cannot earn an "I" contract. If you have 75% of the work complete, you can propose an I contract to the instructor.

It is your responsibility to keep your instructor informed at all times. The instructor does have the right under extenuating circumstances with proper notification to assist the student by extending the above time requirements.

Evaluation process:

Students are expected to provide feedback on the quality of instruction in this course based on 10 criteria. These evaluations are conducted online at <https://evaluations.ufl.edu>. Evaluations are typically open during the last two or three

Weeks of the semester, but students will be given specific times when they are open.

Summary results of these assessments are available to students at

<https://evaluations.ufl.edu>.

Grading Scale

A = 90.0 to 100%	C = 70.0 to 73.2
A- = 86.7 to 89.9	C- = 66.7 to 69.1
B+ = 83.3 to 86.6	D+ = 63.3 to 66.6
B = 80 to 83.2	D = 60.0 to 63.2
B- = 76.7 to 79.9	D- = 56.7 to 60.0
C+ = 73.3 to 76.6	E = <56.7

Passing Grade	A	A-	B+	B	B-	C+	C	C-	D+	D	D-
Grade Points	4.0	3.67	3.33	3.0	2.67	2.33	2.0	1.67	1.33	1.0	.67

